



SCHEDULE OF FEES & SERVICE CHARGES

Administration	
Item	Fee Amount
Copies of Board Meeting recording, per page	\$0.15
CD Copy of Board meetings, per CD	\$6.00
Audiotapes of Board meetings,	\$6.00
Subscription Service of Court Records for Attorney	N/C
Subscription Service, for Semi Annual Service First Time subscribers set up fee 1 user (\$60.00), 2 user (\$120.00), 3 user (\$180.00), 4 user (\$240.00), 5-9 user (\$350.00), 10-25 user(\$600.00)	\$50.00
Child Support	
Item	Fee Amount
Filing cross-claim, counterclaim, counterpetition, or third-party complaint as an original filing	\$295.00
Reopen Fee	\$50.00
Fee for alimony or child support is 4% of payment but not less than \$1.00 nor more than \$5.25	4% not to exceed \$5.25
Signing & sealing summons (set of 2)	\$10.00
Filing Notice of Appeal from Circuit Court to District Court of Appeal:	
1. Payment to Clerk of Circuit Court	\$100.00
2. Payment to Clerk of District Court of Appeal	\$300.00
Preparing, numbering and indexing an original record of Appellate Proceedings, per instrument	\$3.50
Clerk's Certificate	\$7.00

Examining, comparing, correcting, verifying, and certifying transcripts of Appellate Proceedings prepared by someone other than the Clerk, per page	\$5.00
Circuit Civil	
Item	Fee Amount
Upon the institution of a civil action that exceeds \$15,000 or other proceeding in Circuit Court excluding cases relating to Real Property or Mortgage Foreclosure	\$400.00
If more than 5 defendants, listed on the complaint, per defendant	\$2.50
Lis Pendens: Recording fee for 1 page	\$5.00
For each additional page of Lis Pendens	\$4.00
Indexing more than 4 names, for each additional name on Lis Pendens	\$1.00
Filing cases relating to Real Property and Mortgage Foreclosures	
• \$15,000.00 to \$50,000.00	\$400.00
• \$50,000.01 to \$249,999.99	\$905.00
• \$250,000.00 or more	\$1,905.00
*fees will be re-evaluated upon final judgment	
Filing cross-claim, counterclaim, counterpetition, or third-party complaint <u>excluding</u> cases relating to Real Property or Mortgage Foreclosure (see below)	\$395.00
Filing cross-claim, counterclaim, counterpetition, or third-party complaint in cases relating to Real Property or Mortgage Foreclosure	\$395.00
• \$15,000.00 to \$50,000.00	\$900.00
• \$50,000.01 to \$249,999.99	\$1,900.00
• \$250,000.00 or more	
Additional filing fee for each timeshare estate joined in action	\$10.00
Issuing each summons	\$10.00
Reopen Fee	\$50.00
Malpractice 90 day extension	\$42.00
An additional charge to be paid by the party seeking each severance that is granted	\$18.00

Garnishment Deposit into Registry of Court	\$100.00
Registry fee for Garnishment Deposit	\$3.00
Additional service charge for Garnishment, Attachment, Replevin and Distress	\$85.00
Judicial Sale, Recording and Certifying Sale and Title	\$70.00
Filing Notice of Appeal from Circuit Court to District Court of Appeal:	
1. Payment to Clerk of Circuit Court	\$100.00
2. Payment to Clerk of District Court of Appeal	\$300.00
Filing Notice of Appeal from Circuit Court to Supreme Court:	
1. Payment to Clerk of Circuit Court	\$100.00
2. Payment to Supreme Court Clerk	\$300.00
Filing Cross-appeal, Notice of Joinder, or Motion to Intervene Payment to Clerk of District or Supreme Court of Appeal	\$295.00
Preparing, numbering and indexing an original record of Appellate Proceedings, per instrument	\$3.50
Clerk's Certificate	\$7.00
Examining, comparing, correcting, verifying, and certifying transcripts of Appellate Proceedings prepared by someone other than the Clerk, per page	\$5.00
From each attorney appearing Pro Hac Vice	\$100.00
County Civil	
Item	Fee Amount
Small claims less than \$100.00	\$55.00
Small claims \$100 to \$500.00	\$80.00
Small claims \$500.01 to \$2500.00	\$175.00
Small claims \$2,500.01 to \$5,000	\$300.00
Filing a claim of not more than \$1,000.00 filed simultaneously with an action for replevin of property that is the subject of the claim	\$130.00
County Civil \$5,000.01 to \$15,000	\$300.00
Removal of Tenant	\$185.00

Writ of Possession	\$90.00
Signing & sealing summons (set of 2)	\$10.00
Preparing of summons	\$7.00
Filing cross-claim, counterclaim, or third-party complaint if relief sought by party exceeds \$2500.00	\$295.00
Reopening a case, up to \$500	\$25.00
Reopening a case, greater than \$500	\$50.00
Additional service charge for each proceeding of Garnishment, Attachment, Replevin and Distress	\$85.00
Garnishment deposit into Registry of Court	\$100.00
Registry fee for Garnishment deposit	\$3.00
Additional charge for each defendant over 5, per defendant	\$2.50
Filing Notice of Appeal from County Court to Circuit Court	\$281.00
Filing notice of Cross-appeal, Notice of Joinder, or Motion to Intervene as an appellant, Cross-appellant, or Petitioner (in cases greater than \$2500.00)	\$295.00
Preparing, numbering and indexing an original record of Appellate Proceedings, per instrument	\$3.50
Clerk's Certificate	\$7.00
Examining, comparing, correcting, verifying, and certifying transcripts of Appellate Proceedings prepared by someone other than the Clerk, per page	\$5.00
From each attorney appearing Pro Hac Vice	\$100.00
Domestic Relations	
Item	Fee Amount
Dissolution of Marriage and Annulment	\$408.00
Filing cases pursuant to chapters 39 (dependency), 61 (support, custody), 741 (Domestic Violence), 742 (paternity), 747 (Conservatorship), (752 (grandparent visitation), 753 (supervised visitation)	\$300.00
Filing cross-claim, counterclaim, counterpetition, or third-party complaint relating to Dissolution of Marriage and cases filed pursuant to chapters 39, 61, 741,742, 747,752, and 753	\$295.00
Filing cross-claim, counterclaim, counterpetition, or third-party complaint relating to domestic relations cases not specifically set	\$395.00

out in the chapters enumerated above.	
Filing Domestic Relations cases not specifically set out in the chapters enumerated above. These case types include, but are not limited to, name change, termination of parental rights, adoptions, and delayed birth certificates	\$400.00
Injunction for Protection - Domestic, Repeat, Sexual, and Dating Violence	No Fee
Modification of Final Judgment of Dissolution	\$50.00
Reopen Fee	\$50.00
An additional charge to be paid by the party seeking each severance that is granted	\$18.00
Garnishment Deposit into Registry Of Court	\$100.00
Registry fee for Garnishment Deposit	\$3.00
Additional service charge for Garnishment, Attachment, Replevin and Distress	\$85.00
Fee for alimony or child support is 4% of payment but not less than \$1.00 nor more than \$5.25	4% not to exceed \$5.25
Filing Notice of Appeal from Circuit Court to District Court of Appeal:	
1. Payment to Clerk of Circuit Court	\$100.00
2. Payment to Clerk of District Court of Appeal	\$300.00
Filing Cross-appeal, Notice of Joinder, or Motion to Intervene	
1. Payment to Clerk of District or Supreme Court of Appeal	\$295.00
Preparing, numbering and indexing an original record of Appellate Proceedings, per instrument	\$3.50
Clerk's Certificate	\$7.00
Examining, comparing, correcting, verifying, and certifying transcripts of Appellate Proceedings prepared by someone other than the Clerk, per page	\$5.00
From each attorney appearing Pro Hac Vice	\$100.00
Probate, Guardianship and Trust	
Item	Fee Amount

Opening any estate of one document or more, including but not limited to: Petitions & orders to approve settlement of minor's claims; open a safe deposit box; to enter rooms & places; determine heirs (if not for formal administration); foreign guardian to manage property of nonresident. Not for issuance of letters or orders of summary administration	\$231.00
Petitions to admit foreign wills, authenticated or exemplified copies or transcripts of record	\$231.00
Caveat or Notice of Trust	\$ 41.00
Disposition of personal property without administration	\$231.00
<p>Probate Administration</p> <p>1. Summary Administration-less than \$1000</p> <p>2. Summary Administration-\$1000 or more</p> <p>3. Formal</p> <p>4. Ancillary</p> <p>5. Curatorship</p>	<p>\$235.00</p> <p>\$345.00</p> <p>\$400.00</p> <p>\$400.00</p> <p>\$400.00</p>
V.A. Guardianship	\$235.00
Guardianship of Person Only	\$235.00
Guardianship of Person and Property	\$400.00
Guardianship of a Minor - Person Only	\$235.00
Guardianship of a Minor - Person and Property	\$400.00
Petition for determination of incapacity	\$231.00
Audit Inventory less than \$25,000.00	No Fee
Audit Inventory \$25,000.00 or greater	\$85.00
<p>Filing Annual Accounting:</p> <p>1. Estate Value:</p> <ul style="list-style-type: none"> • \$25,000 or less • \$25,001 - \$100,000 	\$20.00

<ul style="list-style-type: none"> • \$100,001 - \$500,000 • More than \$500,000 	<p>\$85.00</p> <p>\$170.00</p> <p>\$250.00</p>
Trusts	\$400.00
Reopen Fee	\$ 50.00
From each attorney appearing Pro Hac Vice	\$100.00
Marriage Licenses	
Item	Fee Amount
Marriage application and license (includes one certified copy of license)	\$ 93.50
If pre-marital class certification filed (3-day waiting period waived)	\$ 61.00
Performing a marriage ceremony	\$ 30.00
Providing a certified copy	\$ 3.00
Digital Photos taken during ceremony 15 pictures	\$ 26.50
Digital Photos taken during ceremony 30 pictures	\$ 53.00
Digital Photos taken during ceremony 60 (minimum) pictures	\$106.00
Passports	
Item	Fee Amount
Passport Book - Age 16 and older: \$110.00 check or money order payable to U.S. Department of State and \$25.00 cash or check payable to Clerk of Court	\$135.00
Passport Card - Age 16 and older: \$30.00 check or money order payable to U.S. Department of State and \$25.00 cash or check payable to Clerk of Court	\$ 55.00
Passport Book - Age 15 and under: \$80.00 check or money order payable to U.S. Department of State and \$25.00 cash or check payable to Clerk of Court	\$ 105.00

Passport Card - Age 15 and under: \$15.00 check or money order payable to U.S. Department of State and \$25.00 cash or check payable to Clerk of Court	\$ 40.00
Passport Renewal Fee - Book	\$ 110.00
Passport Renewal Fee - Card	\$ 30.00
Expedite Service*, per application Postage for two-way overnight delivery not included	\$ 60.00
One 2" by 2" colored photo is required for passport or visa applications	\$ 10.60
Copy of Driver's License for Passport	\$ 1.06
Real Estate Conveyances	
Item	
Deed Documentary Stamps: Rate .70 cents per \$100 of consideration on deed or other instrument conveying an interest in Real Estate. A minimum of .70 cents doc stamps must be affixed to deeds which have a consideration of \$100 or less.	
Mortgage Documentary Stamps: Rate .35 cents per \$100 or fraction thereof on a promise to pay.	
Intangible Tax: Rate .002 per \$100 on a promise to pay secured by real property.	
Official Records	
Item	Fee Amount
Recording, indexing, filing any instrument not more than 14" x 8.5" First page or fraction thereof	\$10.00
Each additional page or fraction thereof	\$8.50
Exceptions: Lis Pendens first page	\$5.00
Each additional page	\$4.00
Indexing instruments recorded in the official records which contain more than 4 names, per additional name	\$1.00
Examining, certifying, and recording plats and for recording condominium exhibits larger than 14"x 8.5":	\$30.00

1. First page	\$15.00
2. Each additional page	
Roll of 16mm 100' Microfilm	\$42.00
Roll of 35mm 100' Microfilm	\$60.00
Microfiche, per fiche	\$3.50
Miscellaneous	
Item	Fee Amount
Photo copies of any instrument in the public record not more than 14" x 8.5", per page	\$1.00
Larger than 14" x 8.5", per page	\$5.00
Verifying any instrument presented for certification prepared by someone other than the Clerk or Deputy Clerk, per page	\$3.50
Copying of any instrument by other than photographic process, per page	\$6.00
Writing any paper other than herein specifically mentioned, same as copying, including signing and sealing	\$7.00
Certifying copies of any instrument in public records	\$2.00
Indexing each entry not recorded	\$1.00
Searches of records, for each year searched	\$2.00
For receiving money into Registry of Court:	3%
1. First \$500	1.5%
2. Each subsequent \$100	\$170.00
3. Eminent Domain, per deposit	
Approving bond	\$8.50
Tax Deed Sale, including application, preparation of tax deed, and disbursement of proceeds of sale other than excess proceeds, including costs of electronic sales	\$109.00
Disbursement of excess proceeds from Tax Deed Sales:	3%
1. First \$500.00	1.5%
2. Each subsequent \$100.00	

Filing a Petition to the Value Adjustment Board	\$15.00
Certificate of transfer of liens to security	\$20.00
Additional charge for each additional lien	\$10.00
Exemplified Certificates, including signing and sealing	\$7.00
Authenticated Certificates, including signing and sealing	\$7.00
Sealing any court file or expungement of any record	\$42.00
Receiving and disbursing each restitution payment	\$3.50
Issuing and filing a subpoena for a witness, not otherwise provided for herein (includes writing, preparing, signing and sealing)	\$7.00
Administering oath, attesting and sealing	\$4.00
Issuing payoff statements for alimony/child support judgment	\$25.00
NSF check fee:	
• If face value does not exceed \$50	\$25.00
• If face value exceeds \$50 but does not exceed \$300	\$30.00
• If face value exceeds \$300	\$40.00, or 5% of the face amount of the check, whichever is greater
Faxing/Emailing	
Each recorded or unrecorded page faxed or emailed	\$1.00
In addition to the above charges, for long distance fax (per fax)	\$1.00
Three year driving record	\$14.25
Seven year driving record	\$16.25
Setting up a payment plan	\$25.00

Notarize Documents filed or recorded in Citrus County	\$10.00 per notary stamp